

**FRIENDS OF THE BRADEN RIVER LIBRARY  
BOARD MEETING MINUTES**

**August 15, 2023**

4915 53<sup>rd</sup> Ave. East, Bradenton, FL 34203

President Judy Mullen called the meeting to order 6:08 PM

**A. Attendance:** Those attending were: Judy Mullen, Gene Rado, Linda Rado, Sharry Lueck, Eirinn Camphire, Mel Mandelkorn and Sue Capparella. Also attending was Cathy Laird, Librarian. Unable to attend were: Bernice Jones, Shelli Bentley and Bill Hager.

**B. Welcome:** Judy welcomed everyone and thanked Sue and her team for their hard work at the book sale. She read a thank you from the Friends of the Lakewood Ranch Library for our donation of \$50 which put them over the top of their goal.

**C. Minutes:** Gene moved to accept the minutes sent out by email and Mel seconded the motion. The motion was unanimously approved.

**D. Treasurer's Report – Gene:** Linda moved to accept the financials and Eirinn seconded the motion. The motion was unanimously approved. (see attached)

1. The book sale netted \$3,078.25
2. There was a combination of 26 new members/member renewals. We currently have 164 members. Gene does send out renewal reminders
3. Jerry Goldberg gave a \$500 donation (not included in book sale total). Gene will add his name to the donor plaque displayed in the library's lobby.

**E. Librarian's Report – Cathy Laird**

1. Chris Culp recorded: 628 children attended pre-school story time and 943 children attended special programs.
2. Susan Mallock, new librarian starts on Tuesday
3. Mary Freuh (recently retired librarian) will be joining the Friends and is interested in serving as President
4. Chris Culp, Children's Librarian sent out a request for funds:

***I am requesting funds to present a Mad Science Program in October for the school age kids. It combines Science with fun and is always a huge turnout. This would be for Oct. 7. The program will be \$395.***

5. Sharry moved that we fund \$395 for the Mad Science Program. Gene seconded the motion. The motion was unanimously approved.

**F. Programing Report**

1. Mike Ivankovich will be doing a power point presentation on selling on e-bay on February 15<sup>th</sup>
2. Gene moved to pay \$40 for each of Nick Hauser's programs. Mel seconded the motion. The motion was unanimously approved.

3. Gene moved to fund the Gentle Yoga program hosted by Manchin Tom at a 5 week at a cost of \$250.00. Sharry seconded the motion. The motion was unanimously approved.

**F. Social Media Report – Shelli:** Unavailable

**G. Bradentucky Bombers fundraiser** – Eirinn and Judy ran the fundraiser. There were 4 different prizes and the raffle netted \$240. Thanks to Jeimy for all her help.

**H. Book Nook Banner** – Linda & Judy passed around a picture of a book nook banner hanging at another branch library and everyone liked the looks of it. Sharry moved to spend up to \$500 for the book nook banner and Linda seconded the motion. The motion was unanimously approved. Judy will check with Signs 4 Our Times and Gene will check the Trophy Case for prices.

**I. Book Donation Bin and Donation Procedures – Sue:**

Since library is understaffed are not allowed to spend time on donations, this year we had to stop accepting them during the summer up to the book sale. To avoid this happening again we want to purchase a donation bin and put it in the lobby. Judy described the proposed book drop box. Sue, Linda and Sharry will be in charge of emptying it and moving the donations to the book sale shelves in the staff room. Sharry moved to spend up to \$2,500 for the donation bin. Linda seconded the motion. The motion was unanimously approved.

Sharry will make a sign for the bin. Also, Judy suggested Braden River Library's Maker Space to produce the signage. We do not want boxes of books sitting in the lobby so for large donations Sharry will have cards with Sharry's, Linda's & Sue's email addresses so patrons can arrange a time to meet at the library to bring in their donations.

**J. Old Business**

1. Giving Challenge Update – Judy and Gene met with Sue Miller from the Lakewood Ranch Friends. We need to update our information.
2. Our last meeting in May tabled several issues – Friends Application issues – Judy said the President of Friends haven't met yet to discuss the issue, so it was tabled again.
3. Code School Request – Cathy said the library foundation will pay for this. It's a non-issue for the Friends.

**K. New Business**

1. Book Sale – Sue: The book sale netted \$3, 078.25. 608 people attended the book sale and 79 volunteer spots were filled to work the sale. Some books were set aside for sale in the Book Nook.
2. Empty Shelves book company – Judy: Empty Shelves resells books on a consignment basis. We would need to buy a scanner and have the software installed on a laptop. Then we would scan books to see if the company would accept them for resale. They would provide sales updates and issue monthly commission checks as the books sell. The options are \$2 per book or a 50/50 split. (Rocky Bluff is currently doing this.) Sharry volunteered to take on the project and the board voted on a 50/50 split. Sharry will send in the new contract form.

3. Advertising for programs – Judy: Judy asked that we advertise our programs on Neighborhood Connections or on your subdivisions facebook page. Erinn volunteered to do the posting for Neighborhood Connections.

4. Volunteer Recognition Brunch – Judy: Sharry moved that we put on a luncheon for all library volunteers including booksale volunteers. Linda seconded the motion. The motion was unanimously approved. Gene will check with Manatee Technical to see if their culinary arts program will do it again. Linda will talk to Amanda about a separate pizza party for the teen volunteers.

5. Board members who have not already filled out volunteer forms need to do so in order for us to be covered by county insurance.

6. Proposed dates for the 2024 Library Board meetings:

**Quarterly Board meetings held on the 3<sup>rd</sup> Tuesday at 6:00**

Annual Meeting          Saturday January 20<sup>th</sup> (during the scheduled program)

Regular Meetings:	Tuesday February 20 <sup>th</sup>	6:00
	Tuesday May 21 <sup>st</sup>	6:00
	Tuesday August 20 <sup>th</sup>	6:00
	Tuesday November 19 <sup>th</sup>	6:00

The meeting was adjourned at 7:15

**Respectfully submitted:**

Sharry Lueck

## July, 2023 Financials

	Current Month	Year to Date
<b>Revenues</b>		
Membership	\$ 720	\$ 2,410
Book Sale	\$ 0	\$ 3,453
Book Nook Sales	\$ 55	\$ 606
Amazon Smile	\$ 0	\$ 0
Giving Challenge	\$ 0	\$ 17
Miscellaneous	\$ 95	\$ 281
<b>Total Revenue</b>	<b>\$870</b>	<b>\$6,767</b>
<b>Expenses</b>		
<b>Events</b>		
Kids Events	\$ 1,281	\$ 2,488
Teen Events	\$ 0	\$ 30
Adult Events	\$ 22	\$ 1,751
<b>Total Events</b>	<b>\$1,303</b>	<b>\$4,269</b>
<b>Other</b>		
Book Page Subscription	\$ 0	\$ 0
USPO Mailbox	\$ 0	\$ 248
D&O Insurance	\$ 0	\$ 388
Miscellaneous	\$ 0	\$ 872
<b>Total Other</b>	<b>\$0</b>	<b>\$1,508</b>
<b>Total Expenses</b>	<b>\$1,303</b>	<b>\$5,777</b>
<b>Income/Loss</b>	<b>(\$433)</b>	<b>\$990</b>
<b>Equity as of Last Month</b>	<b>\$38,052</b>	
<b>Equity at July 31, 2023</b>	<b>\$37,619</b>	